

# WORKSHOP REGISTRATION FORM

Please complete and email to [enquiries@stjohngalleryandcafe.co.uk](mailto:enquiries@stjohngalleryandcafe.co.uk), or  
send to St John Street Gallery, 50 St John Street, Ashbourne, Derbyshire, DE6 2GZ.

## Workshop Information:

Workshop Name:

Workshop date:

## Participant Contact Information:

\*First Name:

\*Last Name:

\*Email address:

\* Phone number:

\*Mobile number:

\* *required fields*

## Data Protection:

We will communicate with you using the contact details provided on the Registration Form for the purposes of the Workshop. With your permission we will add your name to our subscribers list in order to be informed about future workshops and events at the Gallery:

YES

NO

## Payment Information:

Amount:

Method (please tick):

Cash

at the gallery

Cheque

please make out to 'Gallery Cafes Ltd'

Card

please pay telephonically at 01335 347425

BACS

please give your name as reference

Account details:

NATWEST

Account Number: 46611215

Sort Code: 600119

## Special Dietary Requirements:

## TERMS AND CONDITIONS:

### Registration:

By completing the registration form for a particular workshop, you are agreeing to the terms and conditions set out below .

### Payment and Pricing:

**£40** deposit is required for all workshops. Your space will be reserved upon receipt of your deposit  
The balance will be payable **10 days before the workshop starts.**

### Cancellations:

Deposits will NOT be refunded if you cancel. You may request to transfer your workshop purchase to someone who can attend as your substitute.

There may be circumstances in which we need to cancel the Workshop. In such circumstances, we will provide you with a full refund of the amount of the Registration Fee that you have paid to us and we will make every effort to provide you with such refund within 15 days of the date of cancellation, unless you choose to transfer the deposit to another workshop.

The workshop fee includes lunch as well as morning and afternoon coffee/tea breaks.

### Important Information:

Please find attached information about the workshop as well as a list of materials you will need.

Also find attached a map with parking information.

Please inform us of any special dietary requirements.

### Workshop times:

The workshop will start at 10:00am until 4pm.